

House DOD BCRP Dear Colleague Letter—Sample Email Requesting Sign-On

Subject: Time Sensitive Request: DOD BCRP Sign-On Letter

Dear [Staffer's First Name],

[personal greeting if you know staffer, identify yourself as an NBCC advocate, let them know if you are a constituent] I am writing to give you a heads up that the **Department of Defense Breast Cancer Research Program (DOD BCRP) Dear Colleague Letter** in support of robust funding for FY 2023 has been distributed, and the deadline is soon **April 22!** Please see the attached Dear Colleague letter from Reps. Sherrill, McGovern, Garbarino, and Buchanan and the letter to the House Defense Appropriations Subcommittee **[Attach the two documents.]**

The DOD BCRP has established itself worldwide and across the nation as a model medical research program. It is known for being innovative and unique and has produced lifesaving medical therapies. Each year, this letter garners strong bipartisan support.

Please fill out this [form](#) if you wish to sign on.

On behalf of the **National Breast Cancer Coalition (NBCC)** and its advocates in [State], I hope that **Rep. XXX** will cosign the letter supporting breast cancer research. I know your office receives many requests, so we thank you for your consideration.

I am always happy to answer any questions you may have or set up a meeting to discuss this program in greater detail.

Advocate Name