

Senate DOD BCRP Dear Colleague Letter—Sample Email Requesting Sign-On

Subject: DOD BCRP Sign-On Letter

Dear [Staffer's First Name],

[personal greeting if you know staffer, identify yourself as an NBCC advocate, let them know that you are a constituent]

I am writing to give you a heads up that the Department of Defense Breast Cancer Research Program (DOD BCRP) Dear Colleague Letter in support of robust funding for FY 2023 has been distributed, and the deadline is May 16. Please see the attached letter to the Senate Appropriations Committee. [attach Document]

The DOD BCRP has established itself worldwide and across the nation as a model medical research program. It is innovative and unique and has produced lifesaving medical therapies. Each year, this letter garners strong bipartisan support.

If you wish to sign on, please contact Caitlin Rooney (Caitlin_Rooney@gillibrand.senate.gov) and Ryan Kambich (Ryan_Kambich@gillibrand.senate.gov) with any questions.

On behalf of the National Breast Cancer Coalition (NBCC) and its advocates in [State], I hope Sen. XXX will cosign the letter supporting breast cancer research. I know your office receives many requests, so we thank you for your consideration. I am always happy to answer any questions you may have or set up a meeting to discuss this program in greater detail.

Advocate Name